

Switch to CAPITAL BANK Organizer

This form is provided to assist in tracking all of the information you need to switch automatic payments and deposits to your new Capital Bank account.

Your Capital Bank Account Number:	
Your Capital Bank Routing Number:	
Have a question or need assistance, please dial 800.639.5111	

	Company Name/Address	Date Letter Mailed	Estimated Switch Date (assume 2 Mos.)	Status
Direct Deposits:	1.			
	2.			
	3.			
Automatic Payments:	1.			
	2.			
	3.			
	4.			
	5.			
Close old account: (Make sure all of your outstanding checks have cleared.)	Outstanding check payable to:	Outstanding check #:	Outstanding check amount:	Date Cleared: